



Pollington-Balne CE Primary School  
Balne Moor Rd  
Pollington DN14 0DZ

# Governor Nomination Form

## Personal details

Title  Name  Surname

Gender

Please tick ✓ the appropriate response

Female

☐

Male

☐

Job Title

Home address

(please include your  
postcode)

Email address

Home telephone number

Daytime telephone number

Mobile telephone number

|                      |                      |                      |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
|----------------------|----------------------|----------------------|

Are you an elected member of East Riding Council?

Yes

☐

No

☐

Have you any experience as a school governor?

\*Yes

☐

No

☐

**\*If you are currently serving as a school governor, or you are involved with a school governing body in any other way, please tell us which school(s) you are involved with.**

**Please tick (✓) each box to confirm that you agree with the statements given below.**

- ☐ I confirm that I am the parent/carer of a child at Pollington-Balne CE Primary School and hereby nominate myself for election as a parent governor of the school.
- ☐ I confirm that I will declare any conflict of interest and understand the rules about withdrawing from meetings because of a personal interest.

**The information that you supply on the following pages about your skills and abilities will be circulated to voters.**

## Your skills and attributes

There is an explicit requirement that all governors have the skills required to contribute to effective governance and the success of the school. The specific skills that governing bodies need to meet their particular challenges will vary. It is therefore for governing bodies and other appointing persons to determine in their own opinion, having regard to departmental advice, what these skills are and be satisfied that the governors they choose to appoint have them. Schools and appointing bodies may interpret the word skills to include personal attributes, qualities and capabilities, such as the ability and willingness to learn and develop new skills. Edited extract from *DfE Governors' Handbook 2015*

**Please tell us about your personal and professional skills and attributes which you will use to support the work of the governing body.**

| Skills and experience (only comment on those applicable to you) | Skill level? | Experience level? |
|-----------------------------------------------------------------|--------------|-------------------|
| Assessment, monitoring and evaluating skills                    |              |                   |
| Auditing experience and skills                                  |              |                   |
| Chairing meetings or organisational boards                      |              |                   |
| Children & young people's services or activities (any sector)   |              |                   |
| Coaching/mentoring skills                                       |              |                   |
| Communication skills, including listening and writing           |              |                   |
| Community relations experience                                  |              |                   |
| Data analysis skills                                            |              |                   |
| Equal opportunities - understanding and practice                |              |                   |
| Financial management, accountancy skills                        |              |                   |
| Handling complaints, grievances or appeals                      |              |                   |
| Health & safety understanding                                   |              |                   |
| Health services (particularly relevant in special schools)      |              |                   |
| Human resources expertise and staff recruitment                 |              |                   |
| ICT &/or management information systems                         |              |                   |
| Knowledge of, and an interest in the local community            |              |                   |
| Leadership and management skills and development                |              |                   |
| Negotiation and mediation skills                                |              |                   |
| Performance management of staff or within an organisation       |              |                   |
| Policy development                                              |              |                   |
| Premises and facilities management                              |              |                   |
| Problem solving                                                 |              |                   |
| Procurement and purchasing                                      |              |                   |
| Professional legal skills                                       |              |                   |
| Project management                                              |              |                   |
| Public relations and marketing                                  |              |                   |
| Public sector knowledge                                         |              |                   |
| Quality assurance                                               |              |                   |
| Risk assessment                                                 |              |                   |
| Safeguarding and child protection                               |              |                   |
| Self-evaluation and/or impact assessment                        |              |                   |
| Special educational needs and disability (SEND)                 |              |                   |
| Strategic planning                                              |              |                   |
| Surveying, consultation and/or research                         |              |                   |
| Teaching and learning (any sector, any phase)                   |              |                   |
| Work placements/career planning                                 |              |                   |

**Please tell us about any other skills, qualifications, training, or personal and/or professional attributes that you can bring to the role. (10 lines, max 900 characters to fill this box)**

**Please tell us about yourself and specifically state your reasons for wanting to volunteer as a school governor. (15 lines, max 1400 characters to fill this box)**

**Governors must attend governing body and committee meetings throughout the year, mostly in the evenings. Governors must also make planned visits to the school during the daytime at least once a term. This involves a time commitment from you.**

Are you able to spare the time to volunteer as a governor?

Yes

☐

No

☐

**Governors need to attend training for the role and develop their skills and understanding to support the school. This may mean attending training in evenings or sometimes during the day.**

Are you willing to do this?

Yes

☐

No

☐

**Governors must be actively involved in meetings by reading papers in advance, preparing questions, listening and contributing to discussions and ideas for improving the school.**

Do you feel able to contribute to the governing body at meetings?

Yes

☐

No

☐

**Governors are likely to be asked to undergo an identity and criminal records check as part of the appointment process.**

Are you willing to do this?

Yes

☐

No

☐

## Personal declaration

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Our school welcomes every application regardless of gender, age, disability, sexual orientation, race, religion and belief. **Please read the criteria below and confirm that you are not disqualified from serving as a school governor because of these restrictions.**

A governor must be aged 18 or over at the time of their election or appointment and cannot be a registered pupil at the school. A person cannot hold more than one governorship at the same school.

**A person is disqualified from holding or from continuing to hold office as a governor if he or she:**

- fails to attend the governing body meetings – without the consent of the governing body – for a continuous period of six months, beginning with the date of the first meeting missed (not applicable to ex officio governors);
- is subject to a bankruptcy restrictions order, an interim bankruptcy restrictions order, a debt relief restrictions order or an interim debt relief restrictions order;
- has had their estate sequestrated and the sequestration order has not been discharged, annulled or reduced;
- is subject to:
  - i) a disqualification order or disqualification undertaking under the Company Directors Act 1986
  - ii) a disqualification order under Part 2 of the Companies (Northern Ireland) Order 1989
  - iii) a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002
  - iv) an order made under Section 492(2)(b) of the Insolvency Act 1986 (failure to pay under a County Court administration order);
- has been removed from the office of charity trustee or trustee for a charity by the Charity Commissioners or High Court on grounds of any misconduct or mismanagement, or under Section 34 of the Charities and Trustees Investment (Scotland) Act 2005 from participating in the management or control of any body;
- is included in the list of people considered by the Secretary of State as unsuitable to work with children;
- is disqualified from working with children or subject to a direction under Section 142 of the Education Act 2002;
- is disqualified from registration for childminding or providing day care;
- is disqualified from registration under Part 3 of the Childcare Act 2006;
- has received a sentence of imprisonment (whether suspended or not) for a period of not less than three months (without the option of a fine) in the five years before becoming a governor or since becoming a governor;
- has received a prison sentence of two-and-a-half years or more in the 20 years before becoming a governor;
- has at any time received a prison sentence of five years or more;
- has been fined for causing a nuisance or disturbance on school premises during the five years prior to or since appointment or election as a governor;
- refuses to allow an application to the Disclosure and Barring Service (DBS) for a criminal records check.

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***I confirm that I have read the criteria above and that I am not disqualified from serving as a parent governor (please tick ✓ the box).***

**I acknowledge and agree that the school can use my personal data in this form for the purposes of parent governor election and recruitment. All data is held in accordance with the Data Protection Act 1998. I confirm that the information that I have provided in this application form is accurate.**

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_